

Holiday Club Behaviour Procedures

We are committed to providing an environment in Holiday Club where children can feel safe, happy, accepted and included. It is important that children attending Holiday Club have a clear understanding of behavioral expectations and understand that failing to meet these can have a negative effect on others and themselves. It is vital that high standards of behavior exists within Holiday Club in a fun, happy and safe environment.

Parents:

If the behavioral expectations are not met and the child/children continue to ignore or choose to make the wrong behavior choices we will then follow the next steps which are:

- We will contact the parent and inform them about what has happened. Together, next steps will be put in place to prevent this from happening again.
- If the behavior occurs again, parents will be contacted and asked to collect their child. They will not be permitted to return to Holiday Club, **no refund will be given.**
- Attendance at future Holiday Clubs will then be considered by the Head teacher.

Children attending Holiday Club should:

- Be polite and considerate to other children and staff.
- Not use aggressive behaviour or violence.
- Respect others using Holiday Club.
- Children will stay within the academy boundaries at all times.

Staff working in Holiday Club:

- Will listen to all children and deal with any incident calmly and fairly.
- Will encourage children to make good choices.
- Will not tolerate any violence used towards them.